United Nations DP/2011/L.3

Executive Board of the United Nations Development Programme, the United Nations Population Fund and the United Nations Office for Project Services

Distr.: Limited
12 July 2011

Original: English

Second regular session 2011
6 to 9 September 2011, New York
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and workplan

Note by the Executive Board secretariat

Contents

Item		*Page*
1	Organizational matters	2
	UNDP segment	
2A	Financial, budgetary and administrative matters	2
3	Country programmes and related matters	3
8	Annual report of the Administrator	5
	UNOPS segment	
4	United Nations Office for Project Services	5
	UNFPA segment	
6	Report of the Executive Director	6
7	Country programmes and related matters	6
	Joint segment	
2B	Financial, budgetary and administrative matters	8
5	Follow-up to UNAIDS Programme Coordinating Board meeting	8
9	Internal audit and oversight	8
10	Other matters	9
	Tentative workplan for the second regular session 2011	10

11-41200 (E) 190711

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the second regular session 2011 and agree on the workplan for the session as presented by the Secretary of the Board. The Board may wish to approve the report of its annual session 2011. A draft report was distributed to members of the Board for their comments; the final report reflects the comments received.

In accordance with decision 96/25, a draft workplan for 2012 is being submitted to the Executive Board. The document will be finalized by the secretariat in close consultation with the Bureau of the Board and will be submitted to the Board for adoption at its first regular session 2012.

Documentation:

Provisional agenda, annotations, list of documents and workplan (DP/2011/L.3)

Report of the annual session 2011 (DP/2011/31)

Decisions adopted at the annual session 2011 (DP/2011/32)

Draft workplan for 2011 (DP/2011/CRP.4)

UNDP segment

Item 2A
Financial, budgetary and administrative matters

The report on the annual review of the financial situation, building on the financial information provided to the Executive Board throughout the year, undertakes a comprehensive review and analysis, from the financial perspective, of UNDP activities at the global and aggregate levels. The overview assesses the performance of the organization against the various sources for programming: regular resources, other resources, UNDP-administered funds and the current cost classification. The Executive Board may wish to adopt a decision, elements of which are contained in the report.

The UNDP institutional budget estimates for 2012-2013 are presented in the results-based format. They underpin and form an integral part of the UNDP strategic plan, 2008-2013, and of the recently concluded midterm review. They are also informed by the UNDP agenda for organizational change launched in April 2011. The budget estimates are formulated in line with Executive Board decisions 2010/32 and 2011/10 which approved the harmonized approaches for cost classification and results-based budgeting within the context of the joint road map to an integrated budget. The 2012-2013 budget estimates reflect an unprecedented level of $120.1 million (12.3 per cent) in volume reductions. These reductions offset $31.1 million in non-discretionary cost increases and $40.0 million in proposed investments. This results in a net budget reduction of $49.0 million (5.0 per cent). In gross terms, the 2012-2013 institutional budget estimates are $931.9 million. After factoring in $75.4 million in income offsets, in net terms, the 2012-2013 institutional budget estimates

are $856.5 million. The Executive Board may wish to approve these amounts as the respective gross and net UNDP institutional budget appropriations for 2012-2013.

The Board will also have before it the revisions to the UNDP Financial Regulations and Rules as a result of International Public Sector Accounting Standards (IPSAS) implementation in accordance with General Assembly resolution 60/283 and Executive Board decision 2007/10, and in light of the revised cost classifications as approved in decision 2010/32. The Financial Regulations and Rules have been updated where necessary to reflect changes to Regulations and Rules to ensure compliance with the upcoming implementation of IPSAS on 1 January 2012, the new terminology of the cost classifications, and other identified changes to reflect current organizational structures and working methods. The Board may wish to approve the proposed revisions to the Financial Regulations and take note of the amended Financial Rules.

Documentation:

Annual review of the financial situation, 2010 (DP/2011/33)

Detailed information relating to the annual review of the financial situation 2010 (DP/2011/33/Add.1)

UNDP institutional budget estimates for 2012-2013 (DP/2011/34)

Report of the ACABQ on the UNDP institutional budget estimates for 2012-2013 (DP/2011/35)

Revision of the UNDP Financial Regulations and Rules (DP/2011/36)

Report of the ACABQ on the revision of the UNDP Financial Regulations and Rules (DP/2011/37)

Item 3
Country programmes and related matters

The note by the Administrator on assistance to Myanmar summarizes the findings and recommendations of the annual independent assessment of the UNDP Human Development Initiative (HDI) programme in Myanmar for the period June 2010 to May 2011. The assessment was conducted in accordance with the guidelines set out in Governing Council decision 93/21 and Executive Board decisions 98/14, 2001/15, 2003/2, 2004/2, 2005/3, 2005/42, 2006/2, 2006/31, 2007/36, 2009/24, and 2010/30. The document also presents a request for a one-year extension of the HDI Phase-IV until 2012, and a request to revise the Administrator's authorization to allocate core resources and mobilize non-core resources for the period 2008-2012. The Executive Board may wish to adopt a decision, elements of which are contained in the report.

Under this item, the Executive Board will also be asked to: (a) take note of the first one-year extensions of the country programmes for Eritrea and the Syrian Arab Republic; (b) comment on the draft common country programme documents for Cape Verde, Papua New Guinea and Viet Nam; and (c) comment on the draft country programme documents for the Central African Republic, Gambia, Malawi, Mozambique, Islamic Republic of Iran, Lao People's Democratic Republic,

Thailand, Algeria, Yemen, Brazil, the Dominican Republic, Guyana, Panama, Peru and Suriname, prior to their finalization.

As requested by the Executive Board in its decisions 2001/11 and 2006/36, the following country programmes will be approved on a no-objection basis, without presentation or discussion, unless at least five members have informed the secretariat in writing before the meeting of their wish to bring a particular country programme before the Board:

Africa region: Chad, Ethiopia, Gabon, Ghana, Mauritania, Sao Tome and Principe, Senegal, Seychelles and Zimbabwe;

Asia and the Pacific region: Bangladesh, Mongolia, Philippines;

Arab States region: Bahrain, Morocco, Saudi Arabia;

Europe and the Commonwealth of Independent States region: Albania (common country programme), Kyrgyzstan, Montenegro, Ukraine;

Latin America and the Caribbean region: Barbados and the Organisation of Eastern Caribbean States, Jamaica, Trinidad and Tobago, El Salvador and Honduras.

Documentation:

Assistance to Myanmar - Note by the Administrator (DP/2011/38)

Extensions of country programmes (DP/2011/39)

Africa

Draft common country programme document for Cape Verde (DP/FPA/OPS-ICEF/DCCP/CPV/1)

Draft country programme document for the Central African Republic (DP/DCP/CAF/3)

Draft country programme document for the Gambia (DP/DCP/GMB/2)

Draft country programme document for Malawi (DP/DCP/MWI/2)

Draft country programme document for Mozambique (DP/DCP/MOZ/2)

Asia and the Pacific

Draft country programme document for the Islamic Republic of Iran (DP/DCP/IRN/2)

Draft country programme document for the Lao People's Democratic Republic (DP/DCP/LAO/2)

Draft common country programme document for Papua New Guinea (DP/FPA/OPS-ICEF/DCCP/PNG/1)

Draft country programme document for Thailand (DP/DCP/THA/2)

Draft common country programme document for Viet Nam (DP/FPA/OPS-ICEF/DCCP/VNM/1)

Arab States

Draft country programme document for Algeria (DP/DCP/DZA/2)

Draft country programme document for Yemen (DP/DCP/YEM/2)

Latin America and the Caribbean

Draft country programme document for Brazil (DP/DCP/BRA/2)

Draft country programme document for the Dominican Republic (DP/DCP/DOM/2)

Draft country programme document for Guyana (DP/DCP/GUY/2)

Draft country programme document for Panama (DP/DCP/PAN/2)

Draft country programme document for Peru (DP/DCP/PER/2)

Draft country programme document for Suriname (DP/DCP/SUR/2)

Item 8
Annual report of the Administrator

In its decision 2011/14, the Executive Board requested UNDP to "present, at the second regular session 2011, for approval by the Executive Board under a formal item, a conference room paper outlining a "road map" identifying milestones and timeframes for making progress so as to achieve the objectives identified in the present decision and including indications of how this work relates to initiatives such as the Administrator's change agenda and the UNDP integrated budget". The current conference room paper responds to that request.

Documentation:

Road map leading up to the UNDP strategic plan, 2014-2017 (DP/2011/CRP.5)

UNOPS segment

Item 4
United Nations Office for Project Services

In its resolution 39/220 the General Assembly established the need for recurrent reporting of statistical data on procurement by United Nations agencies on operational activities. As of 2008 and pursuant to Executive Board decision 2007/38, the Executive Director of UNOPS has assumed the responsibility of compiling and submitting the report. The 2010 report features a supplement on procurement in support of the Millennium Development Goals providing an overview of the role of procurement within each of the goals, case studies and country experiences, contributions from practitioners and international experts, as well as outlining challenges and opportunities. In addition, the report also features a trend analysis of United Nations procurement from developing countries and countries with economies in transition.

The UNOPS budget estimates for the biennium 2012-2013 are geared towards implementing the UNOPS strategic plan, 2010-2013 (contained in document DP/2009/36), as approved by the Executive Board in its decision 2009/25. The format of the document is aligned with the harmonized results-based budget approach of UNDP, UNFPA and the United Nations Children's Fund (UNICEF). The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Annual statistical report on the procurement activities of United Nations system organizations 2010 (DP/OPS/2011/4)

UNOPS budget estimates for the biennium 2012-2013 (DP/OPS/2011/5)

Report of the ACABQ on the UNOPS budget estimates for the biennium 2012-2013 (DP/OPS/2011/6)

UNFPA segment

Item 6
Report of the Executive Director

Under this item, pursuant to the oral decision (2011/13, item 9) to postpone the presentation of the midterm review of the UNFPA strategic plan, 2008-2013, from the annual session 2011 to the second regular session 2011, the Executive Board will have before it the report of the Executive Director on the midterm review of the UNFPA strategic plan, 2008-2013. The review builds on the progress achieved and the challenges encountered thus far in implementing the strategic plan (as described earlier in DP/FPA/2011/3, Part I) and provides resources and results frameworks for the remainder of the plan period.

The Executive Board may wish to adopt a decision on the report of the Executive Director on the midterm review of the UNFPA strategic plan, 2008-2013. Elements for a decision are contained in the report.

Documentation:

Report of the Executive Director on the midterm review of the UNFPA strategic plan, 2008-2013 (DP/FPA/2011/11)

Item 7
Country programmes and related matters

The Executive Board will have before it three programme extensions: Eritrea in the Africa region; and Egypt and the Syrian Arab Republic in the Arab States region.

The Executive Board will also have before it for discussion 17 draft country programme documents: Cape Verde (draft common country programme document), Central African Republic, Chad, Gambia, Malawi and Mozambique in the Africa region; Algeria and Yemen in the Arab States region; Iran (Islamic Republic of), Myanmar, Papua New Guinea (draft common country programme document), Thailand and Viet Nam (draft common country programme document) in the Asia and the Pacific region; and Brazil, Dominican Republic, Panama and Peru in the Latin America and Caribbean region.

The Executive Board may wish to take note of the one-year country programme extensions for Egypt, Eritrea and the Syrian Arab Republic.

The Executive Board may also wish to take note of the organization-specific annexes for Cape Verde, Papua New Guinea and Viet Nam, and the draft country programme documents for Central African Republic, Chad, Gambia, Malawi, Mozambique, Algeria, Yemen, Iran (Islamic Republic of), Myanmar, Thailand, Brazil, Dominican Republic, Panama and Peru.

In accordance with decision 2006/36 of the Executive Board, 18 country programmes, that were reviewed earlier at the annual session 2011, would be

approved by the Board on a no-objection basis, without presentation or discussion, unless at least five members have informed the secretariat in writing before the session of their wish to bring a particular country programme before the Executive Board. The country programmes for approval by the Board at the second regular session 2011 are as follows: Ethiopia, Gabon, Ghana, Mauritania, Sao Tome and Principe, Senegal and Zimbabwe in the Africa region; Morocco in the Arab States region; Bangladesh, Lao People's Democratic Republic, Mongolia and the Philippines in the Asia and the Pacific region; Albania (common country programme document), Kyrgyzstan and Ukraine in the Eastern Europe and Central Asia region; El Salvador, English-speaking and Dutch-speaking Caribbean countries and Honduras in the Latin America and the Caribbean region.

Documentation:

Extension of country programme for Eritrea (one-year extension) (DP/FPA/2011/14)

Extensions of country programmes for Egypt (one-year extension) and the Syrian Arab Republic (one-year extension) (DP/FPA/2011/13)

Draft country programme documents

Africa

Draft common country programme document for Cape Verde (DP/FPA/OPS-ICEF/DCCP/CPV/1)

Draft country programme document for the Central African Republic (DP/FPA/DCP/CAF/7)

Draft country programme document for Chad (DP/FPA/DCP/TCD/6)

Draft country programme document for the Gambia (DP/FPA/DCP/GMB/7)

Draft country programme document for Malawi (DP/FPA/DCP/MWI/7)

Draft country programme document for Mozambique (DP/FPA/DCP/MOZ/8)

Arab States

Draft country programme document for Algeria (DP/FPA/DCP/DZA/5)

Draft country programme document for Yemen (DP/FPA/DCP/YEM/5)

Asia and the Pacific

Draft country programme document for Iran (Islamic Republic of) (DP/FPA/DCP/IRN/5)

Draft country programme document for Myanmar (DP/FPA/DCP/MMR/3)

Draft common country programme document for Papua New Guinea (DP/FPA/OPS-ICEF/DCCP/PNG/1)

Draft country programme document for Thailand (DP/FPA/DCP/THA/10)

Draft common country programme document for Viet Nam (DP/FPA/OPS-ICEF/DCCP/VNM/1)

Latin America and the Caribbean

Draft country programme document for Brazil (DP/FPA/DCP/BRA/5)

Draft country programme document for the Dominican Republic (DP/FPA/DCP/DOM/5)

Draft country programme document for Panama (DP/FPA/DCP/PAN/2)

Draft country programme document for Peru (DP/FPA/DCP/PER/8)

Joint segment

Item 2B
Financial, budgetary and administrative matters

In accordance with Executive Board decisions 2009/22 (for UNDP) and 2009/26 (for UNFPA), the Board will have before it a joint UNDP, UNFPA and UNICEF preliminary briefing note on progress regarding an integrated budget.

Item 5
Follow-up to UNAIDS Programme Coordinating Board meeting

Under this item, the Executive Board will have before it a joint report that focuses on selected results of UNDP and UNFPA in addressing HIV and provides an update on the implementation of the recommendations relevant to UNDP and UNFPA, emerging from the 27th and 28th Programme Coordinating Board meetings of the Joint United Nations Programme on HIV/AIDS, held in December 2010 and June 2011, respectively. The Executive Board may wish to take note of and adopt a decision on the report. Elements for a decision are contained in the report.

Documentation:

Report on the implementation of the decisions and recommendations of the Programme Coordinating Board of the Joint United Nations Programme on HIV/AIDS (DP/2011/40–DP/FPA/2011/12).

Item 9
Internal audit and oversight

As requested by the Executive Board in its decision 2011/23, UNDP, UNFPA and UNOPS will present an information note containing "a proposal for the remote viewing of internal audit reports providing secure access and proper safeguards for the confidentiality of the information disclosed, through, inter alia, secure passwords".

Item 10
Other matters

UNFPA special event – *Towards Rio+20: Population dynamics and sustainable development*

Joint UNDP, UNFPA and UNOPS thematic discussion – *Transition from emergency to early recovery and development (special focus on South Sudan)*

Joint informal consultation on youth.

TENTATIVE WORKPLAN
EXECUTIVE BOARD OF UNDP, UNFPA and UNOPS
SECOND REGULAR SESSION 2011
(6 to 9 September 2011, New York)

Day/date	*Time*	*Item*	*Subject*
Tuesday, 6 September	10 a.m. – 1 p.m.	1	ORGANIZATIONAL MATTERS • Adoption of the agenda and workplan for the session • Adoption of the report of the annual session 2011 **UNDP segment** STATEMENT BY THE ADMINISTRATOR
		2A	UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS • UNDP institutional budget for the biennium 2012-2013 • Report of the ACABQ on the UNDP institutional budget for the biennium 2012-2013 • Annual review of the financial situation, 2010 • Revision of UNDP Financial Regulations and Rules • Report of the ACABQ on the revision of UNDP Financial Regulations and Rules
	1:15 to 2:45 p.m.		*Informal consultations on the UNDP programming arrangements*
	3 - 6 p.m.	2	UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS (cont'd)
		3	UNDP COUNTRY PROGRAMMES AND RELATED MATTERS • Assistance to Myanmar – Note by the Administrator • Draft country programme documents • Approval of country programmes
Wednesday, 7 September	10 a.m. – 12 p.m.	4	**UNOPS segment** STATEMENT BY THE UNOPS EXECUTIVE DIRECTOR • UNOPS budget estimates for the biennium 2012-2013 • Report of the ACABQ on the UNOPS budget estimates for the biennium 2012-2013 • Annual statistical report on the procurement activities of United Nations system organizations 2010
	1:15 to 2:45 p.m.		*Joint informal consultation on youth (pending final confirmation by the Bureau)*
	12 - 1 p.m.	8	**UNDP segment** ANNUAL REPORT OF THE ADMINISTRATOR • Roadmap leading up to the UNDP strategic plan, 2014-2017 (decision 2011/14)
	3 – 5 p.m.		UNFPA SPECIAL EVENT "Towards Rio+20: Population dynamics and sustainable development"
	5 – 6 p.m.		*Informal consultation on draft decisions*
Thursday, 8 September	10 a.m. – 1 p.m.	6	**UNFPA segment** STATEMENT BY THE UNFPA EXECUTIVE DIRECTOR UNFPA: REPORT OF THE EXECUTIVE DIRECTOR • Midterm review of the UNFPA strategic plan, 2008-2013
	3 – 5:30 p.m.	6	UNFPA: REPORT OF THE EXECUTIVE DIRECTOR (cont'd)

		7	UNFPA COUNTRY PROGRAMMES AND RELATED MATTERS • Draft country programme documents and extensions • Approval of country programmes
	5:30 – 6 p.m.		*Informal consultation on draft decisions*
Friday, 9 September			**Joint segment**
	10 a.m. – 12 p.m.	5	FOLLOW-UP TO UNAIDS PROGRAMME COORDINATING BOARD MEETING • Report on the implementation of the decisions and recommendations of the Programme Coordinating Board of the Joint United Nations Programme on HIV/AIDS
		2B	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS • Joint UNDP, UNFPA and UNICEF preliminary briefing note on progress regarding an integrated budget (decisions 2009/22 and 2009/26)
		9	INTERNAL AUDIT AND OVERSIGHT • UNDP, UNFPA and UNOPS proposal for the remote viewing of internal audit reports (decision 2011/23)
	12 – 1 p.m.		*Informal consultations on draft decisions*
	3 – 5 p.m.		*Transition from emergency to early recovery and development (special focus on Southern Sudan)*
	5 – 6 p.m.	10	OTHER MATTERS • Adoption of pending decisions
		1	ORGANIZATIONAL MATTERS • Draft workplan for 2012 • Tentative workplan for the first regular session 2012